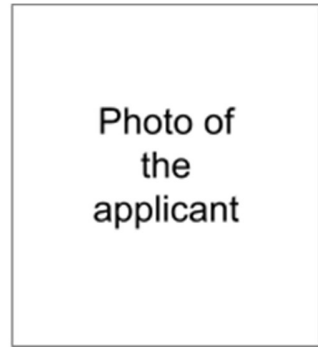


(Form E)  
APPLICATION FORM

FOR REGISTRATION  
OF  
NEW HOTEL OR OTHER ACCOMMODATIONS  
/RENEWAL OF EXISTING HOTEL OR OTHER ACCOMMODATIONS

To,

The prescribed Authority  
Director cum CHD  
Tourism Department,  
BTC  
Kokrajhar- 789970



Sir,

I/We request that I/We may be registered as a Hotel / Guest House / Lodge under the Bodoland Tourism Registration of **Tourist Trade Act, (Year)**. The particulars are as under,

**New Registration**

**Renewal**

*In case of Renewal, enter Certificate No.:* \_\_\_\_\_

**Operated by: Company/Individual (✓)**

**1. Details.**

<b>Name</b>			
<b>Address</b>			
<b>Police Station</b>		<b>Postal code</b>	
<b>Pan Card</b>		<b>Mobile no.</b>	
<b>Aadhaar</b> (incase individual)			
<b>Email</b>		<b>Office No.</b>	

**2. Applicant Permanent resident of BTR:** \_\_\_\_\_ (Yes/No)

**3. Name of the proprietors(in case of company, authorized signatories (in case partners name of all the partners))**

SR.NO	NAME	MOBILE	PAN CARD	AADHAAR

**4. Details of Hotel / Guest House / Lodge**

Name of the Hotel: \_\_\_\_\_

Full Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of the Manager: \_\_\_\_\_

Mobile No: \_\_\_\_\_

**5. Area for operation of Hotel:**

Taluka: \_\_\_\_\_

Place: \_\_\_\_\_  
\_\_\_\_\_

6. Hotel Premises:  Owned  On Lease

7. Having Restaurant:  Yes  No

8. Bar:  Yes  No

9. Swimming pool:  Yes  No

10. Other Details

<b>Facility</b>	<b>Availability (Yes/No)</b>
Parking	
Wi-Fi	
Air Conditioning	
Room Service	
Laundry Service	
Fitness Centre	
Conference rooms	
Spa	

11. Operational Hours:

12. GST:

*(For Office use only)*

**DATE\*:** \_\_\_\_\_

**Category:**  *Silver*  *Gold*  *Platinum*  *Diamond*



## Compliance and Certifications

Please provide the following documents:

- Trade License
- Fire Safety Certificate
- Health and Sanitation Certificate
- GST Registration
- Pollution Control Certificate
- Police Clearance Certificate

## Checklist for Submission

Ensure you have included the following with your application:

- Completed Application Form
- Identity Proof of Applicant
- Address Proof of Establishment
- Photographs of Establishment
- Proof of Ownership/Lease Agreement
- Detailed Description of Facilities
- Copies of Certifications and Licenses

## Guidelines for Applicants

1. Ensure all information provided is accurate and complete.
2. Attach all required documents as per the checklist.
3. Incomplete applications will not be processed.
4. The establishment must comply with all local, state, and national regulations.
5. The Tourism Department reserves the right to inspect the establishment before granting registration.
6. Any false information may lead to the rejection of the application and legal action.